

## **AGFLEX, INC.**

### **Privacy Statement**

Agflex, Inc. is committed to safeguarding the personal information entrusted to us by our clients. This policy outlines the principles and practices we follow in protecting your personal information.

This policy applies to Agflex, Inc. and to any person providing services on our behalf. A copy of our policy is provided to any client on request.

#### **Assurances**

- Agflex, Inc. does not share your personal or field management data with any third party unless outlined below or we have asked for and obtained your consent
- We collect only the personal information that we need for the purposes of providing services to our clients, including personal and field management information needed to:
  1. Deliver requested products and services
  2. Enroll a participant in a program
  3. Distribute program-related materials
  4. Evaluate field application data to ensure compliance and to calculate net gains or loss
  5. Report guarantee payments for tax purposes

#### **What personal information do we collect?**

- Name
- Company
- Postal Address
- Email Address
- Phone Number
- FEIN or SSN

#### **What field management information do we collect?**

- Acreage data
- Products applied and method, rate and timing of application

#### **Consent**

We assume your consent to continue to use and, where applicable, disclose personal information that we have already collected, for the purpose for which the information was collected. We inform our clients, before or at the time of collecting personal information, of the purposes for which we are collecting the information. The only time we don't provide this notification is when a client volunteers information for an obvious purpose. (for example, producing a credit card to pay a program-related fee when the information will be used only to process the payment).

The BMP CHALLENGE program is funded in part by a USDA NRCS Conservation Innovation Grant (CIG). Agflex, Inc. may need to disclose participant name and tax identification number when reporting overall CIG acreage data to our funding agency. However, we do not share field-level application data with any third parties.

All participants are also required to complete a form W-9 upon enrollment into the BMP CHALLENGE program. Agflex, Inc. reports guarantee payments (> \$499) to non-exempt entities on form 1099 and 1096 to the Department of Revenue.

Agflex, Inc. will not share any other participant information with third parties unless we have obtained express consent.

### **Contact Us**

If you have questions or concerns regarding your privacy, please contact Agflex, Inc. Email us at [kadams@ipminstitute.org](mailto:kadams@ipminstitute.org) or at the postal address below:

Agflex, Inc.  
4510 Regent Street  
Madison, WI 53705

### **Updating this statement**

Agflex, Inc. may update this privacy policy by posting a new version to the website.